

TIME BOUND
MOST IMMEDIATE

No. 51-53/03 (Vol. III)-BD&MD
Government of India
Ministry of Communications
Department of Posts
Business Development & Marketing Directorate
5th Floor, Dak Bhawan, New Delhi-110001

Dated: 28.05.2018

To

All Heads of Circles

Subject:- Booking of Sensitive Examination material pertaining to the National Institute of Open Schooling (NIOS) in the country.

National Institute of Open Schooling (NIOS) has informed that they are going to book Sensitive Examination Material from different centers in India in connection with **D.EL.ED Examination at 3186 examination centres across the country on 31st May, 1st June and 2nd June, 2018 as per the schedule enclosed.**

2. It has been decided to provide Speed Post booking facility for the Post Offices/Areas mentioned in the enclosure and to make arrangements for opening of Post Offices for these areas beyond the normal working hours in order to facilitate booking of the Examination material. The Circle will take following action in this regard for booking of Examination material and its smooth dispatch immediately.

3. Arrangements for opening of Post Offices/Areas mentioned in the enclosure will be made for at least three hours after Examination getting over i.e. up to 20.30 hours or till they receive the material from Examination Centre(s) concerned for booking and dispatch of Examination material. The status of the office where arrangements are to be made should not be less than Double Handed Delivery Departmental Post Office. Arrangements so made are to be intimated to BD & M Directorate, immediately.

Concerned SSPOs/ SPOs will work as coordinating officer. The Centre Supervisor of NIOS will liaison with concerned SSPOs/SPOs, if required.

4. The Examination material will be booked under Insured Speed Post for Rs. 1000/- (Rupees one thousand only) in each case. Post Offices where Speed Post facility is not available will also book the Examination material under Insured Speed Post and send the Speed Post Bags to the nearest Speed Post Centre for their onward dispatch to destination.

5. The concerned SSPOs/SPOs will make special arrangements for dispatch of the Speed Post Bags immediately through the first available outlet. If no immediate arrangement is possible, the bags should be kept under safe custody till next available outlet. It is requested to take all precautions for safe custody of the material.

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6. The actual booking charges against booking of Insured Speed Post article will be realized by the booking offices at the time of booking itself.
7. The NIOS has agreed to make payment of extra expenditure for making Special arrangements in this regard. All concerned will keep record of the expenditure such as OTA paid to the staff, payment made for special transport arrangements in connection with dispatch of Speed Post bags and other miscellaneous charges as per actual cost incurred for all these arrangements. **The consolidated account of the expenditure in this regard has to be submitted to the Chief PMG, Delhi Circle, by all the Circles immediately after the examination is over under intimation to this office.**
8. Delhi Circle will further consolidate the information received from all the Circles and forward it immediately to National Institute of Open Schooling for realization of total amount of extra expenditure incurred for making special arrangements.
9. **There should not be any incidence of refusal to accept the examination material beyond the normal working hours on the ground that there is no information in this regard.**
10. List of Post Offices/ Areas for which arrangements are to be made for opening of Post Offices for booking and dispatch of examination material, for the examination to be held on 31st May, 1st June and 2nd June, 2018 as per the schedule enclosed along with the schedule for the examination for ready reference.

Receipt of this letter may be acknowledged to the undersigned by return post/ email (bddirectorate@gmail.com).

Encl:- As above.


(Sucheta V Hegde)
Assistant Director (BD)

Copy to:

1. Shri C.Dharuman, Director (Evaluation), National Institute of Open Schooling, A-24-25, Institutional Area, NH-24, Sector-62, Noida-201309 w.r.t. letter no. F-604/2018/NIOS/D.EL.ED/EVAL/COORD dated 25.05.2018 (received vide email dated 28.05.2018 at 3:00 PM) for information and issuing instructions to the Centre Supervisors to contact the concerned SSPOs/SPOs along with the copy of this letter for necessary arrangements. **He is also requested to see that the further programme of examinations are intimated to this office well in advance, so as to ensure making of timely arrangement at the level of this office.**
2. Director (Mails & SP), Delhi Circle, New Delhi-110001 for coordinating the operations and taking necessary actions for consolidation of expenditure for extra arrangements received from the Circles and its transmission to National Institute of Open Schooling for realization of total amount. The details of the amount so realized may be communicated to BD& M Directorate within one month after the examination is over.

R.D. Mahapatra
Deputy Director (ODE/Evaluation)



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
NATIONAL INSTITUTE OF OPEN SCHOOLING
(An Autonomous Institution Under Department of
School Education and Literacy, MHRD, Govt. of India)
A-24-25, Institutional Area, NH-24, Sector-62,
NOIDA-201309, Distt. - Gautam Buddha Nagar (U.P.)

Telephone : (O) 0120-4089865, 2402292 • Email : rmahapatra@nios.ac.in • Fax No. : 0120-4089850, 4089847

No. F-3-604/2018/NIOS/D.El.ED/Eval./Coord./
25th May, 2018

All the Centre Superintendent of Examination Centres

Fixed for D.EL.ED Examination of NIOS
during 31st May – 2nd June, 2018

**Subject: Arrangement of Post Offices for Booking of Sensitive Material
beyond working hours for NIOS Exams during 31st May – 2nd
June 2018**

Dear Sir / Madam,

It is informed that NIOS has made arrangement with the Department of Posts for keeping the Post Offices open beyond office hours, for booking of sensitive material pertaining of D.El.Ed Exam scheduled during 31st May - 2nd June, 2018 by the Examination Centers.

A copy of the list of designated Post offices along with instructions issued by the Department of Post in this regard is enclosed for your information and necessary action.

You are requested to contact the SSPOs/SPOs along with the copy of the above said instruction for necessary arrangements. The schedule of the Exam dates on which the post office officials are required to wait for your Answer Books parcel, may please be provided to them.

With regards,

Yours sincerely,

Enclosure: As above.


(R.D. Mahapatra)

Date-Sheet

Sl.	Subject & Code	Date	Time
1.	Elementary Education in India: A Socio Cultural Perspective (Code 501)	31 st May, 2018	2.30 – 5.30 p.m.
2.	Pedagogic Processes in Elementary Schools (Code 502)	1 st June, 2018	2.30 – 5.30 p.m.
3.	Learning Languages at Elementary Level (Code 503)	2 nd June, 2018	2.30 – 5.30 p.m.

		, Kalan Tehsil and district , Sambhal- 244102		
96	30922001	Head Post office , civil lines shahjahanpur -242001	SHAHJAHANPUR	
97	30922002	Head Post office , shahjahanpur -242001		
98	30922003	Head Post office , shahjahanpur -242001		
99	30922004	Head Post office , mandi , shahjahanpur - 242001		
100	30922005	Head Post office , shahjahanpur -242001		
101	30922006	Head Post office , shahjahanpur -242001		
102	30922007	Head Post office , shahjahanpur -242001		
103	30922008	Head Post office , shahjahanpur -242001		
104	30922009	Head Post office , shahjahanpur -242001		
105	30922010	Head Post office , shahjahanpur -242001		
106	30974001	MDG Shamli , tanki road near garhi bus stand Shamli -247776	Shamli	
107	30708001	Post Office, lodhi colony, Delhi 110024		

2)RAIPUR REGION

S.No	Centre No	Post Office	District	Pin Code
1	32201001	POST OFFICE , JANAKPUR	KORIYA	497778
2	32201002	POST OFFICE, MANENDRAGARH NEAR SABJI MANDI	KORIYA	497442
3	32201003	POST OFFICE, MANENDRAGARH NEAR SABJI MANDI	KORIYA	497335
4	32201004	POST OFFICE,BAIKUNTHPUR	KORIYA	497335
5	32201005	POST OFFICE,BAIKUNTHPUR	KORIYA	497335
6	32202001	MAIN POST OFFICE,AMBIKAPUR	SURGUJA	497001
7	32202002	MAIN POST OFFICE,AMBIKAPUR	SURGUJA	497001
8	32202003	MAIN POST OFFICE,AMBIKAPUR	SURGUJA	497001
9	32202004	POST OFFICE LAKHANPUR	SURGUJA	497116
10	32202005	POST OFFICE SITAPUR	SURGUJA	497111
11	32203001	POST OFFICE MAIN ROAD JASHUR NAGAR	Jashpur	496331
12	32203002	POST OFFICE KUNKURI	Jashpur	496225
13	32203003	POST OFFICE KANSABEL	Jashpur	496223
14	32203004	POST OFFICE FARSABAHAR	Jashpur	496242
15	32203005	POST OFFICE PATHALGAON	Jashpur	496118
16	32203006	POST OFFICE BAGICHA	Jashpur	496224
17	32204001	POST OFFICE DHARAMJAYGARH	RAIGARH	496116
18	32204002	POST OFFICE KHARSIA	RAIGARH	496661
19	32204003	MAIN POST OFFICE RAIGARH	RAIGARH	496001
20	32204004	MAIN POST OFFICE RAIGARH	RAIGARH	496001
21	32204005	MAIN POST OFFICE RAIGARH	RAIGARH	496001
22	32204006	POST OFFICE SARANGARH	RAIGARH	496445
23	32204007	POST OFFICE SARANGARH	RAIGARH	496445

24	32205001	SUB POST OFFICE OLD BUS STAND KORBA	KORBA	495677
25	32205002	POST OFFICE KORBA	KORBA	495677
26	32205003	POST OFFICE KORBA	KORBA	495677
27	32205004	POST OFFICE SARAGBUNDIYA VIA-BHAISMA	KORBA	495674
28	32205005	POST OFFICE KATGHORA	KORBA	495445
29	32205006	POST OFFICE KATGHORA	KORBA	495445
30	32206001	MAIN POST OFFICE JANJGIR	JANJGIR - CHAMPA	495668
31	32206002	MAIN POST OFFICE JANJGIR	JANJGIR - CHAMPA	495668
32	32206003	POST OFFICE KERA	JANJGIR - CHAMPA	495557
33	32206004	POST OFFICE, RAHOD	JANJGIR - CHAMPA	495556
34	32206005	POST OFFICE PAMGARH	JANJGIR - CHAMPA	495556
35	32206006	MAIN POST OFFICE AKALTARA	JANJGIR - CHAMPA	495552
36	32206007	POST OFFICE BALODA	JANJGIR - CHAMPA	495559
37	32206008	POST OFFICE CHAMPA	JANJGIR - CHAMPA	495671
38	32206009	POST OFFICE SAKTI	JANJGIR - CHAMPA	495689
39	32206010	SUB POST OFFICE JAIJAIPUR	JANJGIR - CHAMPA	495690
40	32206011	POST OFFICE ADBHAR	JANJGIR - CHAMPA	495695
41	32206012	POST OFFICE DABHRA	JANJGIR - CHAMPA	495688
42	32207001	POST OFFICE PENDRA	BILASPUR	495119
43	32207002	POST OFFICE PENDRA	BILASPUR	495117
44	32207003	POST OFFICE KARGIROAD KOTA	BILASPUR	495113
45	32207004	POST OFFICE TAKHATPUR	BILASPUR	495330
46	32207005	MAIN POST OFFICE TILAKNAGAR	BILASPUR	495001
47	32207006	POST OFFICE MASTURI	BILASPUR	495551
48	32207007	POST OFFICE MASTURI	BILASPUR	495551
49	32207008	MAIN POST OFFICE TILAKNAGAR	BILASPUR	495001
50	32207009	MAIN POST OFFICE TILAKNAGAR	BILASPUR	495001
51	32207010	MAIN POST OFFICE TILAKNAGAR	BILASPUR	495001
52	32207011	NEAR RAILWAY POST OFFICE	BILASPUR	495004
53	32207012	POST OFFICE CHAKRBHATA	BILASPUR	495220
54	32208001	POST OFFICE KAWARDHA	KAWARDHA	491995
55	32208002	POST OFFICE BODLA	KAWARDHA	491995
56	32208003	POST OFFICE PANDRIYA NEAR MAHAMAYA MANDIR	KAWARDHA	491559
57	32209001	MAIN POST OFFICE RAJNANDGAON	RAJNANDGAON	491441
58	32209002	MAIN POST OFFICE RAJNANDGAON	RAJNANDGAON	491441
59	32209003	POST OFFICE DONGARGARH	RAJNANDGAON	491445
60	32209004	POST OFFICE KHAIRAGARH	RAJNANDGAON	491881
61	32209005	POST OFFICE AMBAGARH CHOWKI	RAJNANDGAON	491665
62	32209006	POST OFFICE DONGARGAON	RAJNANDGAON	491661
63	32210001	POST OFFICE,PATAN	DURG	491111
64	32210002	POST OFFICE,AHIWARA	DURG	490036
65	32210003	POST OFFICE,BHILAI NAGAR,BHILAI	DURG	490009
66	32210004	POST OFFICE,CIVIC CENTRE BHILAI	DURG	490006
67	32210005	POST OFFICE, SECTOR-9 BHILAI	DURG	490009

68	32210006	POST OFFICE,JAMUL,	DURG	490024
69	32210007	MAIN POST OFFICE DURG	DURG	491001
70	32210008	MAIN POST OFFICE DURG	DURG	491001
71	32211001	POST OFFICE,ARANG	RAIPUR	493441
72	32211002	POST OFFICE,KHARORA	RAIPUR	493225
73	32211003	POST OFFICE,ABHANPUR	RAIPUR	493661
74	32211004	POST OFFICE,SHANKAR NAGAR RAIPUR	RAIPUR	492007
75	32211005	POST OFFICE, NARDAHA	RAIPUR	493111
76	32211006	POST OFFICE,GUDHIYARI RAIPUR	RAIPUR	492001
77	32211007	POST OFFICE,TIKRA PARA RAIPUR	RAIPUR	493890
78	32211008	POST OFFICE, SUNDER ANGAR RAIPUR	RAIPUR	492013
79	32211009	MAIN POST OFFICE RAIPUR	RAIPUR	492001
80	32211010	POST OFFICE,MANA BASTI	RAIPUR	492006
81	32211011	POST OFFICE,MANDHAR	RAIPUR	493111
82	32211012	POST OFFICE,SHANKAR NAGAR RAIPUR	RAIPUR	492001
83	32211013	MAIN POST OFFICE RAIPUR	RAIPUR	492001
84	32212001	POST OFFICE,SARAIPALI	MAHASAMUND	493558
85	32212002	POST OFFICE BASNA	MAHASAMUND	493554
86	32212003	POST OFFICE ,MAHASAMUND	MAHASAMUND	493445
87	32212004	POST OFFICE ,MAHASAMUND	MAHASAMUND	493445
88	32212005	POST OFFICE ,MAHASAMUND	MAHASAMUND	493554
89	32213001	POST OFFICE DHAMTARI NEAR CITY KOTWALI	DHAMTARI	493773
90	32213002	POST OFFICE DHAMTARI NEAR CITY KOTWALI	DHAMTARI	493773
91	32213003	POST OFFICE KURUD	DHAMTARI	493663
92	32213004	POST OFFICE NAGRI	DHAMTARI	493778
93	32214001	POST OFFICE LAKHANPURI	KANKER	494336
94	32214002	POST OFFICE KANKER MAIN BRANCH	KANKER	494334
95	32214003	POST OFFICE BHANUPRATAPPUR SAMBAKPUR ROAD	KANKER	494669
96	32214004	POST OFFICE DURGKONDAL	KANKER	494669
97	32215001	POST OFFICE,JAGDALPUR	BASTER	494001
98	32215002	POST OFFICE, JAGDALPUR NEAR TAHSIL OFFICE	BASTER	494001
99	32215003	POST OFFICE, JAGDALPUR NEAR TAHSIL OFFICE	BASTER	494001
100	32216001	SUB-POST OFFICE,DANTEWADA	Dantewada	494449
101	32217001	POST OFFICE, KONDAGAON	KONDAGAON	494226
102	32217002	SUB-POST OFFICE , PHARASAGAON	KONDAGAON	494228
103	32218001	POST OFFICE,NARANPUR	NARAYANPUR	494661
104	32219001	POST OFFICE,MUNGELI	MUNGELI	495334
105	32219002	POST OFFICE,MUNGELI	MUNGELI	495334
106	32219003	POST OFFICE,LORMI	MUNGELI	495331
107	32219004	POST OFFICE,GONDKHAMHI	MUNGELI	495115
108	32220001	POST OFFICE, BIJAPUR	BIJAPUR	494444

109	32220002	POST OFFICE, BIJAPUR	BIJAPUR	494444
110	32221001	POST OFFICE SUKMA	SUKMA	494111
111	32221002	POST OFFICE SUKMA	SUKMA	494111
112	32222001	POST OFFICE,BALOD	BALOD	491226
113	32222002	POST OFFICE,BALOD	BALOD	491226
114	32222003	POST OFFICE,BALOD	BALOD	491226
115	32223001	POST OFFICE BEMETAR	BEMETARA	491335
116	32223002	POST OFFICE SAJA	BEMETARA	491993
117	32223003	POST OFFICE BHAVAN NAWAGARH	BEMETARA	491337
118	32224001	POST OFFICE, MAIN ROAD BALODA BAZAR	BALODA BAZAR	493332
119	32224002	POST OFFICE MAIN ROAD JASHUR NAGAR	BALODA BAZAR	493332
120	32224003	SUB POST OFFICE BHATAPARA BALODA BAZAR	BALODA BAZAR	493118
121	32224004	POST OFFICE, BHATGAON ,BLOCK BILAIGARH	BALODA BAZAR	493222
122	32224005	POST OFFICE, KASDOL	BALODA BAZAR	493335
123	32225001	POST OFFICE,KOSMI	GARIYABAND	493996
124	32225002	POST OFFICE, GARIYABAND	GARIYABAND	493889
125	32225003	POST OFFICE, MAINPUR	GARIYABAND	493888
126	32226001	POST OFFICE,RAJPUR	BALRAMPUR	497118
127	32226002	POST OFFICE,KUSMI	BALRAMPUR	497224
128	32226003	POST OFFICE,PAPAPALI	BALRAMPUR	497119
129	32226004	POST OFFICE,RAMANUJGUNJ	BALRAMPUR	497220
130	32227001	SUB-POST OFFICE, BHAIYATHAN	SURAJPUR	497231
131	32227002	POST OFFICE,BHATGAON	SURAJPUR	497235
132	32227003	POST OFFICE,SURAJPUR	SURAJPUR	497229
133	32227004	POST OFFICE,SURAJPUR	SURAJPUR	497229
134	32227005	POST OFFICE,BISHRAMPUR	SURAJPUR	497226

3) CHANDIGARH REGION

STATE 1 : HARYANA

S.No	CENTRE NO.	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	30602001	GPO, SADAR BAZAR,AMBALA CANTT.	AMBALA	133001
2	30618001	HEAD POST OFFICE, GURUGRAM	GURUGRAM	122001
3	30609001	MAIN POST OFFICE	JIND	126102
4	30605001	MAIN POST OFFICE KAITHAL	KAITHAL	136027
5	30621001	MAIN POST OFFICE MINAR GATE	PALWAL	121102